Draft Notes of a meeting held by Zoom on Tuesday 1st February 2022

**Sutton Benger Neighbourhood Development Plan (NDP)**

Attending: Nicola Hayward; Peter Oldale (part); Ruth Gaunt; David Thomson

Apologies; Neil Roynan: Martin Verspeak

**Purpose of Meeting** – Just to have a quick catch up and decide on the next steps/project planning.

We agreed to catch up again after the winter break and to see what needed to eb done next. The project is making steady progress, and we just need to keep tabs on where further input is required.

**Action listing**

We agreed it would be sensible and useful if we could each separately note down what actions are needed – so we can concentrate on getting them sorted. So individually we will think about:-

Views Assessment – **Nicola**

Green Space – Peter and Martin have done some good work on tidying this up – **Peter** is there anything more?

Housing Survey – David needs to write a Parish Summary. **David** is there anything more? Can we get an insight into the raw data from Wiltshire so we might get more detailed consideration than would be given by Wiltshire Council? – **David** to check

Website – once we get some documents together, we need to put them on the website and start part of the consultative process. **Martin** to be aware.

Next steps in the project – **David** to check what the process dictates.

**Planning Applications** – it has been agreed that we could look at Planning submissions and might care to comment to the Parish Council, in terms of its fit with the Emerging Neighbourhood Development Plan. We felt it was legitimate to use our emerging thoughts in advance of the formality of the process. This doesn’t prejudice the Plan and any changes that might be suggested or required. But it does give us a basis for comment on Applications that we (the Group) feel might affect the village one way or another.

**Next meeting** – Nicola has sent round a diary request to sort out the best time next week.

The meeting ended at 7:00pm

David Thomson

2nd December 2021

(Note:- An **emboldened name** implies there is an action for you)