Draft Notes of a meeting held by Zoom on Tuesday 2nd November 2021

**Sutton Benger Neighbourhood Development Plan (NDP)**

Attending: Nicola Hayward; Peter Oldale; Ruth Gaunt; David Thomson Martin Verspeak

Apologies; Neil Roynan

Noted: The Committee noted Mike Hogben’s resignation due to other commitments.

**Minutes** of previous meetings held on 3rd August 2021 and the 17th August 2021 were approved. **David** was asked to send the approved copies through to Martin for adding to the website.

**Representation at the Annual Village Meeting** – due to be held on 24th November between 7.30pm and 9.00pm at the Village Hall. It was agreed that **Members of Committee** should attend if available, and that we would have information about the Rural Housing Needs Survey, the Green Spaces Exercise, and the Character Appraisal if available in an appropriate form.

**Bluestone** – Linda has succeeded in revitalising contact with Bluestone, with a new contract in place. They have provided templates for us to have a quick check so that **Nicola** can go through any questions in a meeting she has planned at the end of the week. Peter advised he may need assistance with the layout and mapping of photographs and Nicola highlighted that the actual development plan and policies will need to get rolling , since they still need writing up.

**Housing Needs** – information had come through from Wiltshire Council, and we spent some time discussion various publicity options. It was agreed a postcard would be inserted into the next issue of the Parish Magazine. **David** would ask Wiltshire to print the postcards and **Ruth** would contact Brian Thomas to arrange the insertion prior to delivery. It was confirmed that the survey should cover the whole of the Parish area, and not just the village centre. Some publicity had already been placed in this month’s edition of the Magazine, presumably by Wiltshire Council. Posters would be printed locally and put up in the usual places. A larger poster could be printed and put on the A Board outside the Welly. **Martin** would make sure the details were on the website.

**Communication** – largely covered in the comments above.

**Next meeting** – we agreed to meet on Tuesday 16th November by Zoom at 6.30pm; and on Tuesday 30th November at 6.30pm. It was noted that the Welly is closing soon, but that it was hoped might re-open either later in the year or early in the New Year. So, we agreed to continue to meet by Zoom for now.

The meeting ended at 7:20pm

David Thomson

4th November 2021

(Note:- An **emboldened name** implies there is an action for you)