Draft Notes of a Meeting held by Zoom on Wednesday 30th June 2021

**Sutton Benger Neighbourhood Development Plan (NDP)**

**Attending**:, Nicola Hayward, Peter Oldale, David Thomson and Mike Hogben

 Also in attendance: Sharon Brentnall (Bluestone Planning)

Apologies:-, Ruth Gaunt, Martin Verspeak, and Neil Roynan

This meeting with Bluestone Planning was convened to discuss their recent quote for additional work to bring the Neighbourhood development Plan to completion, ready for public consultation and Independent Examination. The group welcomed back Sharon who had worked with us before.

**Bluestone** – We worked through the quote recently provided by Bluestone. Sharon explained the role of Bluestone and their expectations of our group. We went through our expectations of Bluestone and we ironed out some differences.

Work to include taking the Design Code to completion was included.

Work to check the current draft against Planning Policy was also included.

Nicola would send a bundle of documents (electronically) to Sharon.

There is some £18,000 of central funding available from “Locality” who provide support to neighbourhood planning groups on behalf of the Ministry for Housing, Communities and Local Government. There are two types of support available:

* Grant (financial support)
* Technical Support (professional assistance and advice)

We can access to grant monies, and taking into account the current spend of £4,734, we could apply for £13,266.

The work, in several steps would see us through to pre-submission stage. This would go out to consultation – and we might decide to make changes consequent upon comments received. The revised plan would be submitted to Wiltshire Council, and they would appoint an Examiner. We could have a limited say on the choices of Examiner supplied, because their personality might make a difference in viewing our village community and our ambition for that community. The Examiner may then require or suggest further changes, and the group would have to respond to those proposals.

Following Sharon’s review of the bundle of documents, she would revert to the group and give an updated quote. This would have to be agreed by the Parish Council. The Parish Council would then be in a position to apply for the full amount of grant needed.

In terms of funding, it would be sensible to apply for everything we might need now. One slightly larger bid is easier to handle than one insufficient bid, followed by another for work in the same area.

**Next Meeting**

This meeting ended at 7.00pm and we agreed to meet again at 6pm on Tuesday 6th July 2021

David Thomson

6th July 2021 (Note:- An **emboldened name** implies there is an action for you)