Notes of a Meeting held by Zoom on Tuesday 18th May 2021

**Sutton Benger Neighbourhood Development Plan (NDP)**

**Attending**:, Nicola Hayward, Ruth Gaunt, David Thomson, Mike Hogben, Peter Oldale

Apologies:- Neil Roynon, Martin Verspeak

**Minutes** – We agreed to approve the following minutes:-

210504 Notes of a Meeting held by Zoom on Tuesday 4th May 2021 revised

**Future Meetings –** the licence for Zoom is about to expire and the Parish Council is now able to meet in person, so they are seeking our view on whether or not we would wish to continue using it. We thought that meeting by Zoom suited our business and allowed us to talk about potentially sensitive matters without being overheard in a pub setting. So, we agreed to ask the Parish to extend the licence to allow us to continue the project efficiently.

**Bluestone** – have confirmed that they are happy to continue their work on the Plan, and in particular, the Design Guide and Codes. They have indicated that we can apply for this funding and that it would not be affected by spend in previous years. They have asked for earlier spending and Linda should be able to provide the detail they are after. We were asked to consider what other expenses there might be so that these might be include in the grant bid. After a discussion, we agreed that the following might need funding, and if appropriate could be included in the grant:-

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| --- | --- |
| * Publicity - printing and posters, notice board
 | * Mapping expertise
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| * Consultation – village meeting, referendum
 | * Housing needs survey
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Rather than just submit these ideas, we should **ALL** think about it and get a proper list next time.

**Green Spaces** – These proposals have been agreed and are being put forward to the Parish Council’s meeting on 19th May 2021. The Parish had suggested a minor change to the letter and Linda may be able to help with owners’ names and contact addresses. **Peter** will then contact the landowners before writing to them. The step after that would be to fill in the existing framework/skeleton structure for the report. **Peter** would work on this to a timeline of the end of June

**Housing** – **David** to sort out something for discussion next time. If possible it would be good if this could include a project plan and timeline.

**Communications –** Main gap in information is options/demand for business growth, but we did not have any specific sites to promote. Although we acknowledged that any business development in the core of the village would need to follow the Design Guide and would therefore sit comfortably within the setting.

We should start thinking about the “playback” of the survey results… this is what you said – this is what we did… So, we could ask for public support and then move on to the next stage.

**For Noting** – We noted that the Queen’s Speech in Parliament raised a review of Planning Legislation which was likely to give more freedoms to developers, within the existing development plans.

We also noted that the Application on Sharplands was refused. This should strengthen the likelihood of refusal for other bigger applications also under consideration.

**Next Meeting**

This meeting ended at 6.50pm and we agreed to reconvene again on Tuesday 1st June at 6pm.