

Meeting 24th October 2019 at 8.15pm

Action Notes

Attendees: Nicola Hayward, Ruth Gaunt, Jake West, David Thomson

- Discussion
 - We discussed briefly the benefit in updating the Character Appraisal before our meeting with Sharon Brentnall sharon@bluestoneplanning.co.uk from Bluestone Planning.

- Sutton Benger NDP in Draft
 - We spent some time looking through this document, with a view to having it updated. We agreed updates would be led by the following:-
 - Front Cover – Nicola
 - Forward – Jake
 - 1. Introduction and Background – Nicola
 - 2. 1 Plan Development Process – Ruth would update the timeline
 - 2.2 Community Engagement – Nicola to check Parish Council
 - 2.3 Publicity and Engagement – Nicola to update for the Parish Magazine and to ask Norman Hodnett for his views
 - 2.4 – we agreed to rename this Evidence Overview
 - Evidence 1 – Maps – David
 - Evidence 2 - Basic Condition Statement – Jake
 - Evidence 3 – Consultation Statement – Nicola
 - Evidence 4 – Listed Buildings – Ruth
 - Evidence 5 – Strategic Environmental Assessment – Jake with possible assistance from Darwen Ecology. Ruth would check the Neighbourhood Plan and Nicola any previous Village Appraisals.
 - 3.1 Vision – Jake
 - 3.2 – Goals – not needed – to be deleted
 - 3.3 Plan Objectives – Jake
 - Section 4 – Our Parish – David
 - 4.1 Location and Connections – David
 - 4.2 Heritage – David
 - 4.2 1 context transport – Nicola
 - 4.3 Landscape – update on Farms - Ruth
 - 4.4 Heritage – Jake
 - 4.5 Population – Nicola

- Further sections would be allocated for an update when these are finished.

- It was agreed to meet again on
 - Monday At 5pm – venue: Manor Farm, Sutton Benger
 - Tuesday 12th November – venue: Wellesley Arms
 - We were asked to note apologies from David

- Tuesday 26th November – venue; to be decided
 - We were asked to note apologies from Ruth