**Sutton Benger NDP**

**Meeting Minutes – 3 April 2017**

**Location: Hill View House**

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| **1. Review of Notes From Last Meeting (13 March 2017)** | **See Below** |
|  | **Actions** |
| **Matters Arising:** |  |
| * 1. Housing Working Paper – Final Amendments (HB) | HB –  To review document with regards to   * Possibility of Stonewater development not getting permission ( Decision now due in May)   HB –   * To Review Allocation for Large villages and the expectation of Wiltshire Council * Check Pro rata calculations with the new spatial doc <http://www.wiltshire.gov.uk/planninganddevelopment/planningpolicy/annualmonitoringreport.htm>   KS   * To check docs from Wilts the assumption for housing for large Villages. |
| * 1. Housing Working Paper – Queries from PC (Norman Davis) (HB) | * To Note the Query was regarding the inclusion of The Stonewater development and implications of housing numbers overall. * To Note – It now goes to development control in May – due to the release of the new spatial document |
| * 1. Claim for Postbox (JW) | * To Note - JW Not going to make a claim |
| * 1. Project Plan (HB) | BW –   * to review the master project plan ( HB to pass on) * to begin to add tasks to the overall spreadsheet   PC   * to email spreadsheet master of project plan to BW. |
| * 1. NDP Format, inclusion of missing data into Project Plan (HB) | PC -   * To review the gap analysis of CM NDP and our project plan * To use the above info and begin to pull table of contents together |
| * 1. Developer Sites i.e. those who met with the NDP Team (BW) | Done – BW circulated by email |
| * 1. Analytical Grid – Potential Development Sites (PC) | All Agreed format to do a sheet for each site as per circulated 2/4/2017 – Site Analysis  PC – to begin to develop the analysis for each site  Notes   * To Add “Impact on existing residents” category * Catogorise the sites by:   + SHLAA site – Applied – ( Stonewater)   + SHLAA site– Permission given Not Built (Arms Farm) –   + SHLAA site as included by Wiltshire   + Site / developer Approached NDP - not SHLAA   + Speculative proposal – not SHLAA * To Note – the sites will be published to all local landowners for comment ??   BW –   * To follow up diocese contact re proposal of the church piece Land being included |
| **2. Correspondence – Stakeholders (JW & BW)** | To Note: Good response from stake holders  BW –   * to chase surgery   To note list of stake holders:   * 3 x chippenham senior schools * SB / Patford Surgery * SB Primary school * Benger Bears * National Grid * Wessex Water * Network Rail * Hills Waste * Village Hall Trustees * The Church / (via vicar). * BT plc * The Parish Council * Chippenham Community Hospital |
| **3. PC Meeting 26th April 2017 (BW)** | JW and HB   * to do short presentation to review the years progress to date * To Share some of the work WM is doing mapping |
| **4. Flooding & Cartography Update (JW)** | To Note WM is doing a great job completing Maps  Flooding  KS   * to pull out details from the survey for NR |
| **5. Date of Next Meeting:** | Monday 8 May 2017 (Venue tbc) |
| **AOB –** | All – to Review project plan as 1st agenda item for each NDP meeting |

**Kathy Smedley**

**4th April 2017**